

Approved by AICTE, New Delhi. Affiliated to JNTUA, Anantapur, Beedupalli Knowledge park, Prasanthi Gram, Puttaparthi, Anantapur - 515 134

INTERNAL AUDIT REPORT 2017-2018

Date of Audit: 04.08.2018

PASHAM

Auditor 1: Mr. A Ramakrishnaiah, Faculty, Sanskrtihi School of Business

Auditor 2: Mr. Lingamaiah, Faculty, Sanskrtihi School of Business

Auditor 3: Mr. Lakshmi Reddy, Finance Officer

Note: wherever test checks are to be carried out, obtain instructions from audit in charge.

Particulars	Yes	No	N.A	Remarks
1. General Instructions	~	-	-	-
Have you checked the past year-records like 1.2.IT returns and financial statement	~	-	-	-
1.3 Have you checked the number of years of Maintenance of proper financial records.	~	-	2	-
2. Opening Balance	~	-	-	-
2.1 Have you checked opening balance of		1854	-	-
1. Cash Book	~	-	-	- 1
2. Bank Book	~	-	2	-
3. General Ledger	~	-	-	-
4. Other subsidiary ledgers, with closing balances of	√	-	-	-
3. Vouching	~	4	-	-
Vouching includes the following:		-	-	-
3.1 Receipt and payments of cash book and Bank book	~	-	-	-
3.2 Have you checked correctness receipts and payments with respect to	~	-	-	-
1. Account Head	~	-	1.0	-
2. Date	~	-	-	-
3. Amount	4	-	2	-
SCHOOL OF BU	~			vedeor chi-
roperly authorized and supported by lence and/or internal documentation in relate to the accounting Under audit?	~	PRINCIPAL Sanskrithi School of Busin Beedupalli Road, Prasanth PUTTAPARTHI - 51513		
n relate to the accounting Under audit?	~			

PUTTAPARTHI - 515134, Ananthapuramu (Dt.) A.P.

3.5 Have you checked total/subtotal	~	-	-	-	
4.Cash Book/Bank Book	√	-	-	-	
4.1 Have you checked whether transactions have been recorded in cash book/bank book for collection with counter foils of receipts	~	-	-	.7	
4.2 Have you checked whether cash collected is deposited into bank within reasonable intervals	~	-	-	-	
4.3 Have you checked bank reconciliation statement and reconciliation entries with clearance in next month's bank statements	~	-	-	_	
4.4 Have you ensured that wherever payments exceeds Rs. 10000- it has been made through cheque /DD	~	-	-	-	
4.5 Have you checked contra entries for cash) withdrawals and deposits and ensured that they appear on same date in cash L book/bank book	~	-	-	-	
4.6 Have you checked whether payments have been made only for charitable purpose or related projects/ programs i.e. relief of poor/ education/ medical relief	~	-	-	-	
5. Journal Vouching	~	-	-	-	
5.1 Have you checked head of account on alt journal vouchers	√	-	-	-	
5.2 Are all journal vouchers supported by necessary evidence explanation	~	-	-	-	
5.3 Are all vouchers properly authorized	~		-	5	
5.Salaries/ Wages/ Honorarium	V	-	-	-	
6.1 Have you checked statutory deductions for					
1.1ncome tax					
2.Professional tax	~	-	-	-	
3.Any other items					
6.2Have you checked statutory deductions for					
1.1ncome tax					
2.Professional tax	V	-	-	-	
3.Any other items					
6.3Have you checked stator deductions have been paid in	./	2000	500		
er to departments			Lakoka	ion	
6.3 Have you checked stator deductions have been paid in er to departments d. Security Description of the purity posting from cash book! back and all other principal books	l see	AL of Business,			
posting from cash book! back and all other principal books	Beec	Sanskrithi School of Busin Beedupalli Road, Prasanthi PUTTAPARTHI - 515134 Ananthapuramu (Dt.) A.			

Have you scrutinized				
a) Loan Staff Loan ledger.	~		•	-
b) Advance ledger.	~	-	-	-
7.3 Have you scrutinized all assets accounts ofthe trust/ Institution to ensure that assets relating to trust/ society only recorded.	~	-	-	-
7.4 Have you scrutinized alt liabilities accounts of the trust/institution to ensure that abilities relating to trust/society only recorded.	~	-	-	-
Have scrutinized all expenses accounts in particular of a) Building Repairs. b) Machine Repairs. c) Others repairs. To ensure that whether any expenditure of capital nature has been charged to revenue account and vice versa	~	-	-	
8. Tax Matters	~	-	-	_
8.1 Have you checked TDS returns are filed quarterly and obtained the A/C number	~	-	T.	-
8.2 Have you enquired about any pending tax litigations	~	72.	_	-
9. Other records	~	-	-	-
Have you checked a. Register of fixed deposits b. Register for Fixed assets.	√	-	-	-

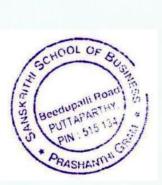
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Sanskrithi School of Business, Beedupalli Road, Prasanthigram, PUTTAPARTHI - 515134,

Dy. Balakokokokon





Approved by AICTE, New Delhi. Affiliated to JNTUA, Anantapur. Beedupalli Knowledge park, Prasanthi Gram, Puttaparthi, Anantapur – 515 134

INTERNAL AUDIT REPORT 2018-2019

Date of Audit: 21.08.2019

Auditor 1: Mr. Dr. T Venkatesan, Faculty, Sanskrtihi School of Business

Auditor 2: Mr. Smd. Karimulla Basha, Faculty, Sanskrtihi School of Business

Auditor 3: Mr. Lakshmi Reddy, Finance Officer

Note: wherever test checks are to be carried out, obtain instructions from audit in charge.

Particulars	Yes	No	N.A	Remarks
General Instructions	~	-	-	-
Have you checked the past year-records like L2.IT returns and financial statement	~	-	-	-
Have you checked the number of years of Maintenance of proper financial records?	~	-	-	-
2. Opening Balance	✓	-	-	
2.1 Have you checked opening balance of	~	-	-	2
1. Cash Book	√	-	-	-
2. Bank Book	~	-	-	-
3. General Ledger	~	-	-	-
4. Other subsidiary ledgers, with closing balances of	~	-	-	-
3. Vouching	V	-	-	-
Vouching includes the following:		-	-	-
3.1 Receipt and payments of cash book and Bank book	~	-	-	-
3.2 Have you checked correctness receipts and payments with respect to	~	-	-	
1. Account Head	~	-	-	-
2. Date	√	-	-	-
3. Amount	~	-	-	-



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Beedupanarthy PUTTAPARTHY PUTTAPARTHY PUN : 515 134	osting from eash book! back d all other principal books	, 8	eedupa	ithi School	ol of Business, Prasanthigram HI - 515134, mu (Dt.) A.P.
6.3 Have you checked s	Security			PRINC	CIPAL .
6.3Have you checked s	tator deductions have been paid in to departments	~		_	
3.Any other items					
2.Professional tax		√	-	-	
1.1ncome tax					
6.2Have you checked s	tatutory deductions for				
3.Any other items					
2.Professional tax		V	-	-	-
1.Income tax					
6.2 Have you checked	statutory deductions for				
.Salaries/ Wages/ Hon	orarium	V	-	-	+
5.3 Are all vouchers pr	operly authorized	V	-	-	-
5.2 Are all journal vou explanation	ichers supported by necessary evidence	√	-	-	-
5.1 Have you checked	head of account on alt journal vouchers	√	-	-	-
5.Journal Vouching		~	-	-	-
4.6 Have you checked for charitable purpose of poor/ education/ me	whether payments have been made only or related projects/ programs i.e. relief dical relief	~	-	-	-
4.10 Have you chec and deposits and er cash L book/bank b	eked contra entries for cash) withdrawals assured that they appear on same date in book	~	-	-	-
4.9 Have you ensured 10000- it has been	that wherever payments exceeds Rs. made through cheque /DD	~	-	-	-
	bank reconciliation statement and es with clearance in next month's bank	~	-	-	-
bank within reason		~	-	-	
	whether transactions have been ook/bank book for collection with eipts	~	-	-	7
4.Cash Book/Bank Bo	ok	~	-	-	-
3.5 Have you checked	total/subtotal	~	2	-	-

Have you scrutinized				
a) Loan Staff Loan ledger.	V	-	153	-
b) Advance ledger.	~	-	-	s#2
7.3 Have you scrutinized all assets accounts ofthe trust/ Institution to ensure that assets relating to trust/ society only recorded.	~	2	-	-
7.4 Have you scrutinized alt liabilities accounts of the trust/institution to ensure that abilities relating to trust/society only recorded.	~	-	-	
Have scrutinized all expenses accounts in particular of d) Building Repairs. e) Machine Repairs. f) Others repairs. To ensure that whether any expenditure of capital nature has been charged to revenue account and vice versa	~	-	-	-
8. Tax Matters	√	-	-	-
8.1 Have you checked TDS returns are filed quarterly and obtained the A/C number	~	-	-	-
8.2 Have you enquired about any pending tax litigations	~	72	-	_
9. Other records	√	-	-	-
Have you checked a. Register of fixed deposits b. Register for Fixed assets.	~	-	-	

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Sanskrithi School of Business, Beedupalli Road, Prasanthigram, PUTTAPARTHI - 515134,

Dy. Balakokokowni





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INTERNAL AUDIT REPORT 2019-2020

Date of Audit: 11.08.2020

Auditor 1: Dr. K Rajendra Prasad, Faculty, Sanskrtihi School of Business

Auditor 2: Dr. R Lilambeswara Singh, Faculty, Sanskrtihi School of Business

Auditor 3: Mr. Lakshmi Reddy, Finance Officer

Note: wherever test checks are to be carried out, obtain instructions from audit in charge.

Particulars	Yes	No	N.A	Remarks	
1. General Instructions	√	-	-	-	
Have you checked the past year-records like 1.2.IT returns and financial statement	4	1.71	-	-	
1.3 Have you checked the number of years of Maintenance of proper financial records.	4	-	-	-	
2. Opening Balance	~	-	-	-	
2.1 Have you checked opening balance of	√	-	-	-	
1. Cash Book	~		-	-	
2. Bank Book	~	-	-	-	
3. General Ledger	~	-	-	-	
4. Other subsidiary ledgers, with closing balances of	~	7.7	-	-	
3. Vouching	~	-	-	-	
Vouching includes the following:		-	-	-	
3.1 Receipt and payments of cash book and Bank book	4	-	-	-	
3.2 Have you checked correctness receipts and payments with respect to	~	-	-	-	
1. Account Head	√	-	-	-	
2. Date	√	-	-	-	
3. Amount	~	-	-	-	
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erly authorized and supported by the and/or internal documentation late to the accounting Under audit.	~	PRINCIPAL Sanskrithi School of Busine Beedupalli Road, Prasanthis PUTTAPARTHI - 515134,			
3. Beedupant HY late to the accounting Under audit.	V				
* ARASHAMIN'S		A	nanthap	uramu (Dt.) A.P	

Beeddin APAR 13: 1 posting from cash book! back and all other principal books	Sanskrithi School of Busines Beedupalli Road, Prasanthig PUTTAPARTHI - 515134,			. 515134,		
6.3 Have you checked stator deductions have been paid in the stator departments Id Security I posting from cash book! back and all other principal books		DY. Balekokokoko				
6.3Have you checked stator deductions have been paid in her to departments	√	5	5	-		
3.Any other items						
2.Professional tax	~	8	-			
1.1ncome tax						
6.2Have you checked statutory deductions for						
3.Any other items						
2.Professional tax	~	-		-		
1.1ncome tax						
6.3 Have you checked statutory deductions for	√			-		
5.3 Are all vouchers properly authorized	V	-	-			
explanation	V	-	-	-		
5.1 Have you checked head of account on alt journal vouchers 5.2 Are all journal vouchers supported by necessary evidence	-	-		-		
	×		-	•		
4.6 Have you checked whether payments have been made only for charitable purpose or related projects/ programs i.e. relief of poor/ education/ medical relief 5. Journal Vouching	*	-	2	-		
4.15 Have you checked contra entries for cash) withdrawals and deposits and ensured that they appear on same date in cash L book/bank book	~	-	*	-		
4.14 Have you ensured that wherever payments exceeds Rs. 10000- it has been made through cheque /DD	~	-	-	-		
4.13 Have you checked bank reconciliation statement and reconciliation entries with clearance in next month's bank statements	~	-		-		
4.12 Have you checked whether cash collected is deposited into bank within reasonable intervals	√	-	-	-		
4.11 Have you checked whether transactions have been recorded in cash book/bank book for collection with counter foils of receipts	~	-	-	-		
4.Cash Book/Bank Book	~	-	-	-		
3.5 Have you checked total/subtotal	~			-		

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Have you scrutinized				
a) Loan Staff Loan ledger.	√	-	-	-
b) Advance ledger.	~	-2	-	-
7.3 Have you scrutinized all assets accounts ofthe trust/ Institution to ensure that assets relating to trust/ society only recorded.	~	-	0	¥
7.4 Have you scrutinized alt liabilities accounts of the trust/institution to ensure that abilities relating to trust/society only recorded.	~	-	-	-
Have scrutinized all expenses accounts in particular of g) Building Repairs. h) Machine Repairs. i) Others repairs. To ensure that whether any expenditure of capital nature has been charged to revenue account and vice versa	~	-	-	
8. Tax Matters	~	-	-	
8.1 Have you checked TDS returns are filed quarterly and obtained the A/C number	~	-	-	-
8.2 Have you enquired about any pending tax litigations	~	121	-	-
9. Other records	√	-	-	-
Have you checked a. Register of fixed deposits b. Register for Fixed assets.	~		-	-

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Sanskrithi School of Business, Beedupalli Road, Prasanthigram, PUTTAPARTHI - 515134,

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DY. Balakokokowi

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Sanskrithi School of Business, Beedupalli Road, Prasanthigram, PUTTAPARTHI - 515134, Ananthapuramu (Dt.) A.P.

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Approved by AICTE, New Delhi. Affiliated to JNTUA, Anantapur. Beedupalli Knowledge park, Prasanthi Gram, Puttaparthi, Anantapur - 515 134

INTERNAL AUDIT REPORT 2020-2021

Date of Audit: 20.08.2021

Auditor 1: Mrs. E Prashanthi, Faculty, Sanskrtihi School of Business Auditor 2: Ms. D Pranavasree, Faculty, Sanskrtihi School of Business

Auditor 3: Mr. Lakshmi Reddy, Finance Officer

Note: wherever test checks are to be carried out, obtain instructions from audit in charge.

Particulars	Yes	No	N.A	Remarks
1. General Instructions	√	-	2	-
1.1 Have you checked the past year-records like 1.2.IT returns and financial statement	~	-	-	-
1.3 Have you checked the number of years of Maintenance of proper financial records.	~	-	-	9
2. Opening Balance	~	-	-	-
2.1 Have you checked opening balance of	~	-	-	2
1. Cash Book	√		-	-
2. Bank Book	~	-	-	-
3. General Ledger	~	-	-	-
4. Other subsidiary ledgers, with closing balances of	~		-	
3. Vouching	~	-	-	-
Vouching includes the following:		-	-	2
3.1 Receipt and payments of cash book and Bank book	~	-	-	-
3.2 Have you checked correctness receipts and payments with respect to	~		-	-
1. Account Head	~	-	-	
2. Date	√	-	-	-
3. Amount	~	-	-	-



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n relate to the accounting Under audit.

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3.5 Have you checked total/subtotal	~	2	-	-
4.Cash Book/Bank Book	~	-	-	-
4.16 Have you checked whether transactions have been recorded in cash book/bank book for collection with counter foils of receipts	~	-	-	-
4.17 Have you checked whether cash collected is deposited into bank within reasonable intervals	~	-	-	-
4.18 Have you checked bank reconciliation statement and reconciliation entries with clearance in next month's bank statements	~	-	-	-
4.19 Have you ensured that wherever payments exceeds Rs. 10000- it has been made through cheque /DD	~	-	-	-
4.20 Have you checked contra entries for cash) withdrawals and deposits and ensured that they appear on same date in cash L book/bank book	~	-	-	-
4.6 Have you checked whether payments have been made only for charitable purpose or related projects/ programs i.e. relief of poor/ education/ medical relief	~	-	-	-
5.Journal Vouching	~	-	-	-
5.1 Have you checked head of account on alt journal vouchers	√	-	-	-
5.2 Are all journal vouchers supported by necessary evidence explanation	~	-	-	17
5.3 Are all vouchers properly authorized	~	-	-	-
.Salaries/ Wages/ Honorarium	√	-	-	-
6.4 Have you checked statutory deductions for				
1.1ncome tax				
2.Professional tax	√	√ -	-	=
3.Any other items				
6.2Have you checked statutory deductions for				
1.Income tax				
2.Professional tax	~	12	-	-
3.Any other items				
5.3Have you checked stator deductions have been paid in				
T to departments	~	-		earch'
Security Security		IPAL .		
Security Security	Sanskrithi School of Busin Beedupalli Road, Prasanthi PUTTAPARTHI - 515134 Ananthapuramu (Dt.) A			

Have you scrutinized				
a) Loan Staff Loan ledger.	~	-	-	-
b) Advance ledger.	~	-	-	-
7.3 Have you scrutinized all assets accounts ofthe trust/ Institution to ensure that assets relating to trust/ society only recorded.	~	-	-	-
7.4 Have you scrutinized alt liabilities accounts of the trust/institution to ensure that abilities relating to trust/society only recorded.	4	-	-	
Have scrutinized all expenses accounts in particular of j) Building Repairs. k) Machine Repairs. l) Others repairs. To ensure that whether any expenditure of capital nature has been charged to revenue account and vice versa	~	-	-	
8. Tax Matters	~	-	-	9
8.1 Have you checked TDS returns are filed quarterly and obtained the A/C number	~	-	-	
8.2 Have you enquired about any pending tax litigations	~	-	-	-
9. Other records	~	-	-	
Have you checked a. Register of fixed deposits b. Register for Fixed assets.	~	-	-	-

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Dy. Balakokokowni

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Approved by AICTE, New Delhi, Affiliated to JNTUA, Anantapur. Beedupalli Knowledge park, Prasanthi Gram, Puttaparthi, Anantapur - 515 134

INTERNAL AUDIT REPORT 2021-2022

Date of Audit: 19.08.2021

Auditor 1: Dr. D Rajesh Babu, Faculty, Sanskrtihi School of Business Auditor 2: Mr. V Ranganatham, Faculty, Sanskrtihi School of Business

Auditor 3: Mr. Lakshmi Reddy, Finance Officer

Particulars	Yes	No	N.A	Remarks	
1. General Instructions	~	-	-	-	
Have you checked the past year-records like Alexander of	~	-	-	-	
Have you checked the number of years of Maintenance of proper financial records.	~	-		5	
2. Opening Balance	~	-	ы	2	
2.1 Have you checked opening balance of	~	-	-	-	
1. Cash Book	~	-	-	-	
2. Bank Book	~	1021	-	2	
3. General Ledger	√	-	-	-	
4. Other subsidiary ledgers, with closing balances of	V	-	-	-	
3. Vouching	~	-			
Vouching includes the following:		-	-	-	
3.1 Receipt and payments of cash book and Bank book	~	-	-	-	
3.2 Have you checked correctness receipts and payments with respect to	~	-	-	-	
1. Account Head	~	-	-	-	
2. Date	~	-	72	-	
3. Amount	√	-		N.T.	
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Have you scrutinized				
a) Loan Staff Loan ledger.	V	=	7	-
b) Advance ledger.	~		-	-
7.3 Have you scrutinized all assets accounts ofthe trust/ Institution to ensure that assets relating to trust/ society only recorded.	~	-	4	-
7.4 Have you scrutinized alt liabilities accounts of the trust/institution to ensure that abilities relating to trust/society only recorded.	~	-	-	-
Have scrutinized all expenses accounts in particular of m)Building Repairs. n) Machine Repairs. o) Others repairs. To ensure that whether any expenditure of capital nature has been charged to revenue account and vice versa	~	-	-	
8. Tax Matters	~	-	-	-
8.1 Have you checked TDS returns are filed quarterly and obtained the A/C number	~	-	-	-
8.2 Have you enquired about any pending tax litigations	~	-	-	-
9. Other records	V	-	-	-
Have you checked a. Register of fixed deposits b. Register for Fixed assets.	~	-	-	-

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